

Wisconsin Health Science Library Association

Special Board Meeting: Review and Approval of WHSLA 2021 Budget

Tuesday, November 3, 2020

3:00 pm

Online/phone

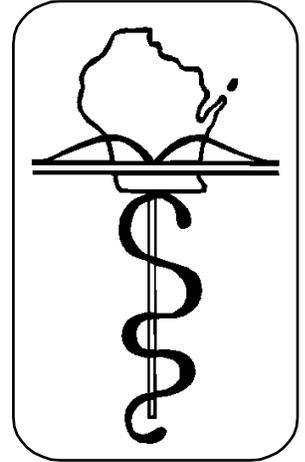
Present:

On the phone/online: Holly Egebo, Ashley Zeidler, Barbara Ruggeri, Brenda Fay (ex officio), Robert Koehler, Diane Giebink-Skoglund, Deb Knippel.

Notes prepared by Secretary Barb Ruggeri.

The meeting was called to order at 3:04 pm by WHSLA President, Holly Egebo.

The 2021 proposed budget was inadvertently omitted from the agenda for the Fall 2020 board meeting. This meeting was convened to review the proposed budget for 2021. The budget below was prepared and presented by Ashley Zeidler, President Elect.



Proposed WHSLA Budget 2021

1. Google Site Hosting Fee	\$84
2. Sponsor two MLA webinars (2@\$450 each)	\$900
3. WHSLA Librarian of the Year Award	\$100
4. WHSLA Library of the Year Award	\$100
5. WHSLA annual business meeting expenses	\$60
6. State of WI tax exempt fee	\$10
7. Provide two Professional Development Scholarships (2@\$500 each)	\$1,000

Total proposed budget: \$2,234

Comments: Robert noted that the Google Site hosting fee may have a small increase. If it does, we will address according to guidelines:

1. All requests for reimbursement of expenses greater than \$50.00 should have approval of the president.
2. All requests for reimbursement of expenses greater than \$100 should have approval of the board. This may be carried out by a vote of the board via email. These votes should be recorded in the minutes of the next board meeting.
- 3.. Expenses beyond the approved budget must be approved by the president.

We expect to only have to pay for one MLA webinar, but we have two budgeted for a cushion if GMR reduces funding.

There may be additional expenses in 2021 in conjunction with the 2021 annual meeting. This will be covered under a separate budget.

Barb Ruggeri motioned to accept the \$2,234 WHSLA Budget for 2021. Robert Koehler seconded it. The vote carried unanimously.

Meeting adjourned approximately 3:20 pm.