

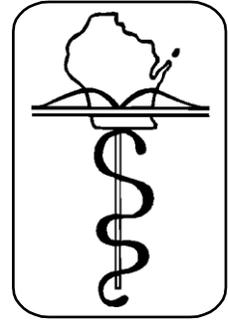
Wisconsin Health Science Library Association

DRAFT Minutes – Compiled by Barb Ruggeri

Fall 2019 Board Meeting

Friday, November 8

10:00 am - 12:00 pm; Online/phone



Online Attendance: Brenda Fay, Deb Knippel, Diane Giebink-Skogland, Holly Egebo, Jennifer Schram, Kathy Koch, Michelle Matucheski, Robert Koehler, Barb Ruggeri

President's Report

As WHSLA President, I focused my time on the following in 2019:

- Found and invited candidates to run for 2020 President-Elect
- Coordinated and held 2019 Election for 2020 President-Elect
- Began confirming executive board and committees for 2020
- Worked with Holly Egebo, current WHSLA President-Elect, to prepare for 2020
- Held spring board meeting, fall business meeting, and now fall board meeting
- Represented WHSLA at our joint conference with Midwest Chapter/MLA and SWHSL, held in Milwaukee from October 4-7, 2019

Respectfully submitted by Brenda Fay, 2019 WHSLA President

Comment from Deb Knippel: Thank you Brenda!

Secretary's Report

The Spring 2019 Board Meeting minutes were presented to the board for approval. Robert Koehler motioned to approve the minutes, Deb Knippel seconded and the board voted unanimously to approve the minutes.

Treasurer's Report

BEGINNING BALANCE,	October 6, 2018		\$22,767.69
Expenses, April 11, 2019-October 6, 2019			
Google Domain & Renewal		\$ 20.80	
MC/MLA Meeting Donation		\$ 1,000.00	
WHSLA Awards (Ruck, Olson, Hanus)		\$ 1,500.00	
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		\$ 2,520.80	\$20,246.89
Income, April 11, 2019-October 6, 2019			
Membership		\$ 133.84	
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		\$ 133.84	\$20,380.73
Balance as of September 24, 2019--			\$20,380.73

Submitted by Robert Koehler WHSLA Treasurer

Board Members at Large

Deb Knippel and Diane Giebink-Skogland have no report. There are have been no concerns brought to them by the members.

Annual Meeting Report

WHSLA joint conference with Midwest Chapter/MLA and SWHSL was held October 4-7, 2019 in Milwaukee. Registration exceeded expectations at 119 registering and attending; this included CE-only and CE-instructors.

Top five states attending:

- Wisconsin (43)
- Ohio (17)
- Michigan (11)
- Illinois (11)
- Iowa (9)

Vendor participation exceeded expectations at 29 vendors exhibiting and seven giving sponsorships to the conference.

MK Czerwiec keynote and Social Determinants of Health panel were both well-received by attendees. Fourteen papers and 15 posters were presented. 45-40 attendees stayed for the free Monday afternoon CE class, sponsored by WHSLA: *Finding Leadership and Management Opportunities Where You Are*.

Estimated profit from the meeting is \$14,565.84. A discussion on WHSLA's share (approx. \$3,641.46) is coming up later in this meeting.

Respectfully submitted by Brenda Fay, 2019 conference co-chair

Comment by Michele Matucheski: Congratulations to all who made it happen! A huge undertaking that went well. Yay for all of us! Brenda Fay said thank you to everyone who helped. Barb Ruggeri remarked that WHSLA membership is such a class act: the cooperation of all of members to pull this off and it was a pleasure to work with everyone this past year and half on the project.

Communications Report

- 104 unique members on the WHSLA list-serv – [some members have duplicate emails]
- Michele Matucheski has joined the Communications committee as a blogger. Thank you, Michele!
- Communications committee reminded Professional Development Award recipients that they need to share their experiences with membership.

Submitted by Annie Lipski and Allan Barclay

Membership Report

Prepared by Jennifer Schram, Membership Coordinator

As of September 24, 2019, there are 41 WHSLA members. There were 36 renewals and 5 new members. There were 34 members in 2018. The increase can be attributed to the Midwest Chapter/MLA, WHSLA and SWHSL annual meeting being held in Milwaukee, WI.

(We went out of agenda order to accommodate schedules)

Old Business:

[WHSLA 2017 web conference paper](#) – Brenda Fay reported the team published their article about producing the WHSLA web conference as a white paper. It is found on the Advocate Aurora repository. A blog post with the address for access will go out today. Brenda thanks Michele Matucheski, Jennifer Deal, Elissa Kinzelman-Vesely, Carrie Papa-Schold for proofreading the manuscript!

NEW BUSINESS

1. 2020 WHSLA Board and Committees

- Filled positions: 2020 President-Elect

[2020 President-Elect announcement](#)

Congratulations to Ashley Zeidler, reference librarian at Medical College of Wisconsin Libraries, on being elected 2020 WHSLA President-Elect!

<p>Ashley Zeidler, MLIS</p> <p>Current Experience: Reference Librarian at the Medical College of Wisconsin, Milwaukee</p> <p>Past Experience/Degrees: I have been at MCW for 6 ½ years, holding various library positions. I also have a background in archives and digital collections in academic, business, and medical settings. I received my Bachelor’s degree in History and Public History from the University of Wisconsin-La Crosse, and my Master’s in Library and Information Studies from the University of Wisconsin-Milwaukee, MLIS.</p> <p>Information about Myself: I enjoy graphic design, reading, antiques, traveling, and spending time with my husband Tim and my daughter Emmeline.</p>	 <p>Ashley Zeidler, MLIS</p>
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- **GMR Health Science Librarian Focus Group representative**
Dora Davis will be taking over the role vacated by David Ruby when he left the field after losing his position at Aurora Oshkosh.
- **WHSLA Secretary-** Barb will continue through 2020 as secretary
- **Treasurer-** Robert Koehler and Karen Hanus will continue for 2020
- **Board Members at Large** - Deb Knippel, Diane Giebink-Skogland will finish out their terms at the end of 2020.

2. Open positions:

- Midwest Chapter/MLA representative- Kathy Koch has volunteered to serve in this role. Kathy is happy to get involved in WHSLA in a small way!
- Professional Development coordinator (1 of 2 open). Liz Suelzer has stepped down. Dora Davis will continue and we want to fill the position.

New Business: Annual Meeting Profit

Barb Ruggeri: As part of the memorandum of understanding with Midwest Chapter of MLA, WHSLA was entitled to receive 25% of the profit from the annual meeting. This amounts to \$3,641.46. As background to newer board members, the Midwest Chapter of MLA took a big financial hit several years ago when a company entrusted to handle registrations went bankrupt and none of the registration fees paid by attendees made its way to the chapter treasury. Their organization finances remain precarious. WHSLA on the other hand is relatively sound financially. While Barb is not a member of Midwest Chapter of MLA she has attended several of their meetings and recognizes that it is a good organization to support. Barb Ruggeri proposed a motion that WHSLA decline the 25% of profit (\$3641.46) in the interest of supporting the Midwest Chapter of MLA efforts to coordinate continuing education and networking in the Midwest. It was seconded by Deb Knippel. There was no discussion or questions. The WHSLA Board members voted: Brenda: Yes, Holly: Yes, Michelle: Yes, Barb: Yes. Robert: Yes, Deb: Yes, Diane: Yes. The motion passed and we declined the profit from the meeting. Brenda will notify the treasurer Kathryn Mlsna.

Proposed WHSLA Budget 2020

1. Google Site Hosting Fee	\$84
2. Sponsor two MLA webinars (2@\$450 each)	\$900
3. WHSLA Librarian of the Year Award	\$100
4. WHSLA Library of the Year Award	\$100
5. WHSLA annual business meeting expenses	\$60
6. State of WI tax exempt fee	\$10
7. <u>Provide two Professional Development Scholarships (2@\$500 each)</u>	<u>\$1,000</u>

Total proposed budget \$2,234

Respectfully submitted by WHSLA President-Elect, Holly Egebo

Brenda Fay motioned to accept the proposed 2020 budget, Barb Ruggeri seconded it and the motion passed.

WHSLA Professional Development update: April-November

WHSLA received funding through the GMR for one webinar for each quarter this year. We applied for the webinars that had the highest interest among WHSLA members as reflected by the survey at the beginning of the calendar year. Funding was received for:

- **March 14, 2019** *Take your research guides from good to great* (expired 9/10/19)
- **June 26** *Critical Contributions: Developing Research Appraisal Skills at Your Institution* (expires 12/23/19)
- **October 4** *Grey Matters: Selecting the Right Grey Literature to Search* (expires 4/4/2020)
- **November 6, 2019** *Grey Matters: Structuring your Google search* (expires 5/4/2020)

We still have codes available for the last three, so if anyone is interested they can reach out to Dora (dora.davis@phci.org).

We have continued collaborating with Heidi Marleau of UW Library and Liz Suelzer on behalf of MCW to acquire funding through the GMR and then share remaining codes with librarians in WHSLA and throughout Wisconsin.

Sam Watson of the GMR has been promoting the extra codes through the NNLM GMR email that is sent. This will hopefully ensure that we are taking full advantage of the webinar funding. The code is the same for everyone but only the first 25 people to use it will be allowed, so if you requested a code from Liz or Dora, please make sure you activate it in your MEDLIBED account as soon as you can even if you plan on watching it later. Codes are only good for 180 days so don't wait too long!

Instructions for claiming the codes are the same for every webinar, only the enrollment codes change, and are as follows:

Follow instructions below.

1. Go to www.medlib-ed.org.
2. Login.
3. Click My Learning on the blue bar near the top of the MEDLIB-ED home page.
4. Add your enrollment code.
5. Watch the webinar (if you have already viewed the webinar, you can claim credit).
6. Complete the attestation and evaluation and claim credit.
7. To learn more about MEDLIB-ED, please see the FAQ in the About menu.
8. If you have questions or run into problems, please email MEDLIB-ED@mail.mlahq.org.

We plan on sending out another survey once the webinar topics are announced for 2020.

A new survey will be sent out to all members to vote on interest in next year's webinars. Please vote and encourage other members to vote. This will ensure that WHSLA applies for funding for the webinars with the highest interest.

Respectfully submitted,

Liz Suelzer and Dora Davis
WHSLA Professional Development Coordinators

NEW Business:

Professional Development support for AHIP certification

On behalf of Liz & Dora, Brenda submitted a proposal. A member had requested that the WHSLA consider funding AHIP certification as one of its Professional Development (PD) awards. Brenda checked our guidelines and there is no requirement that the professional development award has to be for a CE. The Professional Development committee wondered what the board and membership thought about supporting AHIP along with CE's and conference opportunities. Discussion questions included: How much does AHIP certification cost? Would this be limited first timers? Could a member who received the PD award then choose between applying for AHIP, a CE or a conference? Some board members liked the idea as the AHIP cost had been a barrier to earlier application. One suggestion was to tie any award with some kind of giving back to WHSLA, just like PD recipients are required to do a presentation. Kathy Koch reported from the MLANET website that AHIP certification was \$200 for a member and \$450 for a nonmember. Another member pointed out that Professional Development already supports AHIP by providing CE's that can be used for AHIP points. Another member pointed out that the AHIP is a very personal development thing for the librarian whereas the CE class can hopefully better your library, making it a little troubling to pay for someone's personal betterment and was opposed to it. Some members did not have strong opinions either way. Another member commented that having a number of WHSLA members with AHIP certification would help make WHSLA stronger. It was suggested that this question should be part of the annual Professional Development survey (used to prioritize CE funding applications) to gauge membership feeling on this issue. After the board has heard from the membership, the board could take a vote on whether to initiate this idea. It was suggested that the Professional Development award be made in February so that recipients would know that they have that money in time for MLA. The board agreed and Brenda will inform the professional development team to include a question about supporting AHIP Certification in the Professional Development survey.

New Business concluded and since there was time we had a round of member and board member sharing.

Meeting was adjourned at 11:22 pm.

The gavel was officially passed from Brenda Fay to Holly Egebo.