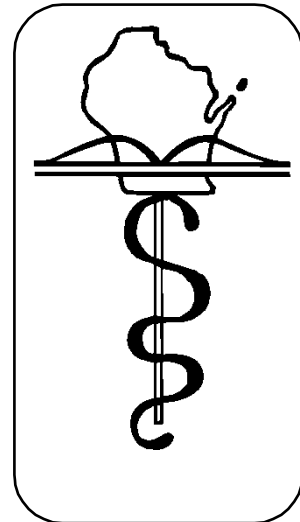


# Wisconsin Health Science Library Association



2018 Annual Business Meeting Minutes - Draft  
Friday, December 7, 2018  
2 P.M. – 3 P.M.  
Online/phone

## WHSLA 2018 ANNUAL BUSINESS MEETING

Conducted by Michele Matucheski. Facilitated online by Barb Ruggeri.

Minutes submitted by WHSLA Secretary Barb Ruggeri

Meeting called to order by Michel Matucheski at 2:03 pm.

Online attendees: Michele Matucheski, Barb Ruggeri, Holly Egebo, Karen Hanus, Liz Suelzer, Deb Knippel, Mini Prasad, Jennifer Deal, Robert Koehler, Kathy Koch, Trisha Adamus, Rita Mitchell.

## Announcements & Introductions

- Brenda Fay WHSLA Librarian of the Year – Michele Matucheski. Nominated



by Karen Hanus and Barb Ruggeri.



Presented at the 2018 Fall Board Meeting by President Michele Matucheski.



**State of the Organization**

- Membership – Jennifer Schram, MLS, AHIP  
At the end of 2017 we had 38 members. At the end of 2018, we had 34 members. Currently renewals are underway for 2019.
- Treasurer’s Rept – Robert Koehler / Karen Hanus

BEGINNING BALANCE, March 27, 2018		\$23,861.67
Expenses, March 27, 2018-October 19, 2018		
Google Domain & Renewal	\$ 36.89	
Barb Ruggeri (Travel Stipend)	\$ 500.00	
Plaque	\$ 96.14	
MLA Webinar	\$ 425.00	
Eliza Kinzelman (Travel Stipend)	\$ 500.00	
	\$ 1,558.80	\$22,302.87
Income, March 27, 2018-October 19, 2018		
Membership	\$ 270.32	
	\$ 270.32	\$22,573.19

Balance as of October 19, 2018 \$22,573.19

## WHSLA Professional Development Coordinator Report

*Submitted by Dora Davis and Elizabeth Suelzer, Professional Development Coordinators*

### MLA Webinars

In February 2018, Dora sent out a Survey Monkey to try to gauge interest in the MLA webinars for 2018. We had 18 total responses to the survey. Those results were used to map out a plan for applications for GMR and WHSLA funding for calendar year 2018.

We were able to offer codes to all of the webinars that seemed to be of highest interest to WHSLA members based on the survey results. This was accomplished with GMR funding, networking with other state organizations and with two WHSLA purchases.

Several organizations in Wisconsin received GMR funding and had extra codes to give away. We helped to promote the extra code availability by sending emails to list serves and putting librarians in contact with the groups who had the codes.

This chart that shows how many webinars WHSLA helped to coordinate and promote. Rows highlighted in yellow show webinars that are still available for WHSLA members. Librarians who are interested in obtaining a code should contact either Liz or Dora.

Date	Topic	Who Applied for Funding	Initially Available/ Requested/Redeemed
12/6/18	Go Red! REDCap for Library Data Services and Data Collection	WHSLA	25 available ? requested 7 redeemed
1/25/18	Librarians, Get What You Want! Lessons in Influence from the Business World	SWHSL	unavailable
2/27/18	Matching Review Type to Research Question: Which Review Is Right for You?	WHSLA	13/25
3/27/18	Selecting Systematic Review Software on a Shoestring	MCW	25 available 17 requested 10 redeemed
4/24/18	Developing and Managing a Systematic Review Service	Ebling Library	unavailable
6/13/18	Plan to Succeed: The Basics of Library Project Management	SWHSL	unavailable
7/12/18	Aligning the Three Pillars of Effective Instruction: Outcomes, Teaching, and Assessment for Health Sciences Librarians	WHSLA	25 available ? requested 7 redeemed
8/15/18	What Is Genomic Medicine?	MCW	25 available 11 requested 5 redeemed

9/5/18	Critical Appraisal of Quantitative Resources	Ebling Library	unavailable
9/13/18	Putting the Quality in Qualitative: Tips for Evaluating Qualitative Research Articles	Paid for by WHSLA	25 purchased 6 redeemed
10/11/18	From Idea to Reality: Successfully Plan and Promote Library Events	Paid for by WHSLA	7 purchased 3 redeemed
11/7/18	Using Stories to Support Academic Instruction and Health Education	WHSLA	25 available 10 requested 6 redeemed
12/12/18	Why Do We Lead? An Introduction to Values-Based Leadership	SWHSL	unavailable

### Old Business

- Approval of 2017 Business Mtg Minutes – Barb Ruggeri  
Motion to accept 2017 Annual Business Meeting minutes was made by Robert Koehler. Motion seconded by Jennifer Deal. Motion to accept was won with 10 accept votes and 1 abstention.
- WHSLA Guidelines Updated – Barb Ruggeri  
Bylaws were changed by Association vote on 11-2-16. The Bylaws changes were to reflect WHSLA’s smaller number of members and the impact of technology. Guidelines were updated to align with the current practices and the new bylaws. Barb Ruggeri was the chair of the task force which included Michele Matucheski and Brenda Fay. The guidelines were reviewed by relevant coordinators and the proposed changes were voted on by the board at the Fall 2018 Board Meeting. The guidelines are now posted on the WHSLA website.
- Consortia Updates (FRVALC & SWHSL)  
FRVALC – Reported by Michele Matucheski  
FRVALC – Fox River Valley Area Library Consortium  
- Meet 2x a year with 8-10 regular attendees  
- Grateful to show the MLA Webcasts  
- New FRVALC Website  
- 2019 Coordinator is Dave Ruby ; Secretary is Holly Egebo  
SWHSL – Reported by  
Met 3 times this past year. Eric Harding, MCW Froedert Hospital will be the presiding officer for 2019. Many SWHSL/WHSLA members are working on planning the 2019 Midwest Chapter of MLA in Milwaukee in October 2019.

- 2019 Joint Meeting with Midwest Chapter / MLA next October. Presented by Karen Hanus

A free CE may be added to the program schedule on Monday afternoon of the conference. More local/WI volunteers are needed. Contact Karen Hanus if you can help. Food tasting is at the Hyatt on December 12. Cleveland registration was lower at 110-114 attendees, 46 vendors attended. Not sure yet if vendors will be in Milwaukee for one or two days. Exhibitors want to stay in the room during the conference, so the large ballroom will be opened up in 2019. Exhibitors around the outside, tables in the middle. Our local group will continue to be responsible for posters and papers. Chapter group will organize poster judging and research award (given out at Monday lunch). Posters were up entire conference in Cleveland and many liked that. 19 posters presented in Cleveland; PDFs of all posters were added to conference website. We will do this for 2019 too. Paper session may add a “works in progress” component for those who are currently working on research projects to share those and get feedback. Still working out the details. Our Sunday night social event will be at Harley-Davidson Museum.

### **New Business**

- Brenda Fay will be WHSLA President for 2019 – Michele Matucheski
- 2019 Election Results – Michele Matucheski
  - > President Elect 2019

Holly Egebo, MLIS, BS

Medical Librarian at Aurora Bay Care Medical Center in Green Bay



> 2 new at large WHSLA Board Members 2019-2020

Diane Giebink-Skoglund, MLIS, BBA, RT(R)

Medical Librarian at ThedaCare



Deb Knippel, M.S. Reference Librarian with the Marshfield Clinic Health System.



President Michele Matucheski thanked the following for their contributions to WHSLA this past year:

Outgoing Board Members:

Elissa Kinzelman-Vesely and Trisha Adamus

Membership Coordinator and Soon-to-be Web Mistress: Jennifer Schram

WHSLA Bloggers: Annie Lipski and Brenda Fay

Professional Development Coordinators: Dora Davis and Liz Suelzer

Listserv: Allan Barclay

WHSLA Wisdom Chats coordinator: Barb Ruggeri

Karen Hanus motioned for the meeting to adjourn. Seconded by Robert Koehler. The motion carried unanimously. Michele Matucheski passed the gavel to Brenda Fay.

The meeting was adjourned at 2:36.