

Draft of WHSLA Reorganization Version 9-8-2016

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Purpose of Proposed WHSLA Changes

- Adapt structure to reflect the much smaller membership
- Reduce responsibilities of membership
- Focus on strengths

Bylaws

- Article IV Executive Board
- Section 2 : Current Language
- The executive board shall consist of the president, president elect, immediate past-president (ex-officio), treasurer, secretary, the NN/LM GMR Regional Advisory Council Oversight Committee representative, and four area representatives, one from each of the four geographical areas of the state.

Bylaws

- Article IV Executive Board
- Section 2 : **Proposed Change**
- The executive board shall consist of the president, president elect, immediate past-president (ex-officio), treasurer, secretary, and **two at large members elected by the membership.**

Bylaws

- Article V Officers
- Section 3 : Election/Selection
- Current Language
- The president elect shall be elected by the membership. Each year the membership shall receive a slate of at least two candidates for president elect from the Nominations and Elections Coordinator. A slate of a single nominee is acceptable if additional nominees cannot be found. Additional candidates may be nominated by written petition by no less than 15 members. Such petitions must be sent to the Nominations and Elections Coordinator by the deadline announced in the WHSLA Newsletter. Each nomination shall have the consent of the nominee

Bylaws

- Article V Officers
- Section 3 : Election/Selection
- **Proposed Change**
- The president elect shall be elected by the membership. Each year the membership shall receive a slate of at least two candidates for president elect from the Nominations and Elections Coordinator or **Current President**. A slate of a single nominee is acceptable if additional nominees cannot be found. Additional candidates may be nominated by written petition by no less than **5** members. Such petitions must be sent to the Nominations and Elections Coordinator by the deadline announced in the WHSLA **Blog**. Each nomination shall have the consent of the nominee

Bylaws

- Article VI Area Representatives
- Section 5-7
- Current language
- Section 5 Election
- a) Area representatives shall be elected in odd numbered years by the WHSLA members of each of the designated geographical areas. The Nominations and Elections Coordinator shall prepare a slate of two candidates for each area to be included on the Annual Ballot in odd numbered years.
- b) Additional candidates for area representative may be nominated by written petition signed by no less than 5 members. Such petitions must be sent to the Nominations and Elections Coordinator by the deadline announced in the WHSLA Newsletter. Each nomination shall have the consent of the nominee.
- c) Election results shall be announced to the membership through all available channels.
- Section 6 Terms of Office
- Terms of office for area representatives are two years. The terms for area representatives begin on January 1 of even numbered years.
- Section 7 Vacancies
- Any unexpired term of an area representative shall be filled by presidential appointment.

Bylaws

- Article VI Area Representatives
- Proposed Change
- Remove Article VI – No area representatives

Bylaws

- Article VII – Other board members
- Section 1: Current Language
- Section 1 -- NN/LM GMR Regional Advisory Council Oversight Committee Representative
- A representative to the National Network of Libraries of Medicine Greater Midwest Region Regional Advisory Council Oversight Committee shall be appointed by the president for a two-year term. The Oversight Committee representative shall attend the Greater Midwest Region of the National Network of Libraries of Medicine Regional Advisory Council Oversight Committee meetings.

Bylaws

- Article VII – Other board members
- Section 1: **Proposed Change**

Delete Section 1 – There is currently no RAC.

Bylaws

- Article IX Coordinators & Committees
- Section 2
- Current Language:
- All coordinators serve two year terms starting on January 1.
- a) Archives Coordinator/Archivist. The Archivist shall be responsible for maintaining a permanent file of Association records such as meeting minutes, correspondence of lasting interest, program information, and officers. The Archivist shall also provide documents in electronic form to the Communications Committee for posting on the WHSLA web site when appropriate.
- b) Bylaws and Guidelines Coordinator. The coordinator shall be responsible for keeping the bylaws and guidelines up to date, for providing for additions, deletions and corrections and for any other matters relating to the bylaws and guidelines.
- c) Legislation Coordinator. The coordinator is responsible for monitoring proposed and pending legislation and providing the membership with information. The coordinator will also represent the association's best interests before appropriate governmental or other groups with the direction of the executive board.
- d) Nominations and Elections Coordinator. The immediate past president serves as the coordinator for nominations and elections. The coordinator shall solicit nominations from the membership and prepare a slate of candidates for president elect (every year) and for secretary (even-numbered years) and for area representatives (odd numbered years). The slate shall be presented to the president in accordance with time frames established in the guidelines. Once the slate of nominees is prepared, the coordinator shall prepare, distribute, and collect election ballots to the membership; tally votes; and determine the results. Results shall be reported to the president, president-elect, and candidates within ten days after the ballot due date.
- e) Outreach Coordinator. The coordinator is responsible for identifying and communicating information related to outreach activities which would be of interest to WHSLA members. The coordinator will solicit participation of members as needed to execute/implement target outreach activities. The coordinator will communicate outreach news through the WHSLA Newsletter and the WHSLA web site.

Bylaws

- Article IX Coordinators & Committees
- Section 2
- **Proposed Change**
- **Delete: All coordinators serve two year terms starting on January 1.**
- **To assist in preserving and sustaining our organization, the president will appoint members to serve in variety of roles which may include but is not limited to the following positions.**
- a) **Archives Coordinator/Archivist.** The Archivist shall be responsible for maintaining a permanent file of Association records such as meeting minutes, correspondence of lasting interest, program information, and officers. The Archivist shall also provide documents in electronic form to the Communications Committee for posting on the WHSLA web site when appropriate.
- b) **Bylaws and Guidelines Coordinator.** The coordinator shall be responsible for keeping the bylaws and guidelines up to date, for providing for additions, deletions and corrections and for any other matters relating to the bylaws and guidelines.
- c) **Legislation Coordinator.** The coordinator is responsible for monitoring proposed and pending legislation and providing the membership with information. The coordinator will also represent the association's best interests before appropriate governmental or other groups with the direction of the executive board.
- d) **Nominations and Elections Coordinator.** The immediate past president or the **current president** serves as the coordinator for nominations and elections. The coordinator shall solicit nominations from the membership and prepare a slate of candidates for president elect (every year) and for secretary (even-numbered years) and for area representatives (odd numbered years). The slate shall be presented to the president in accordance with time frames established in the guidelines. Once the slate of nominees is prepared, the coordinator shall prepare, distribute, and collect election ballots to the membership; tally votes; and determine the results. Results shall be reported to the president, president-elect, and candidates within ten days after the ballot due date.
- e) **Outreach Coordinator.** The coordinator is responsible for identifying and communicating information related to outreach activities which would be of interest to WHSLA members. The coordinator will solicit participation of members as needed to execute/implement target outreach activities. The coordinator will communicate outreach news through the WHSLA Newsletter and the WHSLA web site.
- **f) Communications Coordinator.** The coordinator is responsible for the WHSLA Blog, WHSLA web site and email list administration. Additional members may assist.
- **g) Membership Coordinator.** The coordinator is responsible for collecting dues, and maintaining the membership rolls.

Bylaws

- Article IX Coordinators & Committees
- Section 3 Standing Committees
- Current Language Section 3 -- Standing Committees
- All committee chairs and members serve two years starting January 1 unless otherwise indicated.
- a) Communications Committee. The committee shall be comprised of at least one chairperson appointed by the president. Additional members or co-chairs may be appointed by the president. The committee is responsible for collecting and disseminating information of interest to WHSLA members. The committee is responsible for the WHSLA Newsletter, the WHSLA web site, and the email list.
- b) Institutional Issues Committee. The committee shall consist of the four Area Representatives elected by the WHSLA membership. One member shall be appointed by the president to serve as chairperson. The committee shall be responsible for discussing issues which concern institutional goals or library services.
- c) Membership Committee. The membership committee shall consist of the treasurer and two other members appointed by the president. One member shall be appointed by the president to serve as chair. The committee shall be responsible for recruiting new members, collecting dues, and maintaining the membership rolls.
- f) Steering committee. The committee shall consist of the president-elect and at least 2 other members. One member, preferably the president-elect, shall serve as chair. All members shall serve one-year terms. The committee is responsible for ongoing needs assessment for the association and recommendation of plans to meet these needs.
- g) Professional Development & Annual Meeting Committee. The committee shall be comprised of at least four members with one serving as chair. The members shall be appointed by the president for one-year terms, the chair shall be appointed for a two-year term. The committee shall be responsible for planning and presenting the annual meeting of the association, including planning the education portion. The committee is also responsible for providing and managing additional education opportunities such as seminars and teleconferences and for administering the association's professional development awards. The committee shall also gather and disseminate information relevant to professional development through available channels. Appropriate subcommittees shall be established as needed according to association guidelines.
- The committee Section 3 Ad Hoc Committees
- The president shall appoint ad hoc committees as needed. Each ad hoc committee shall limit its activities to the accomplishment of purposes for which it was created.

Bylaws

- Article IX Coordinators & Committees
- Section 3 Standing Committees
- Current Language Section 3 -- Standing Committees
- **Proposed Change**
- The president shall appoint ad hoc committees as needed. Each ad hoc committee shall limit its activities to the accomplishment of purposes for which it was created. **Topics may include Membership Strategies, Professional Development, Annual Meeting Planning**